

**CITY OF ELKO
INVITATION TO BID**

Sealed bid proposals will be received until **3:00 PM, local time**, on **Tuesday, January 31, 2012**, at the office of the Elko City Clerk; 1751 College Avenue; Elko, Nevada 89801, for the following:

**The WEST ELKO GROUNDWATER MONITORING
WELL PROJECT 2012**

Bid proposals received after the above noted time will not be accepted. **Bidders mailing their bids assume the risk of late delivery.**

Bidding documents, plans, specifications and contract documents can be obtained at the City Clerk's office, 1751 College Avenue, Elko, Nevada 89801 or by calling 775-777-7126 for a non-refundable fee of **Seventy-five (\$75.00) dollars**. All bidders shall appear on the official plan holder's list.

Bid proposals must be submitted on the prescribed forms and accompanied by security in the amount, form and subject to the conditions listed in the Instructions to Bidders.

Bid proposals will be opened at City Hall immediately after the above deadline with the bid amounts submitted being read aloud by City Staff and interested parties present, if any. All interested parties are invited to be in attendance at the bid opening.

All bids must be submitted in a sealed envelope and legibly marked "**West Elko Groundwater Monitoring Well Project 2012**". City staff shall thoroughly review all bids proposals for conformance with the contract documents prior to making a written recommendation for award to the Elko City Council.

The award may be made to the lowest responsive and responsible bidder. The lowest responsive and responsible bidder shall be judged on the basis of price, conformance to specifications, bidder's qualifications, conformance to applicable sections of NRS Section 338, and the best interest of the City of Elko. Each of listed factors being considered.

A Pre-Bid Conference will be held at the Elko City Hall (1751 College Avenue, Elko, Nevada), on Wednesday, January 25, 2012 at 1:00 p.m., Pacific Time. Attendance is MANDATORY to be eligible to bid this project.

The City Council may formally award the contract to the successful bidder at their regularly scheduled meeting in City Hall on **Tuesday, February 14, 2012, after 4:00 PM, local time.**

The City of Elko shall reserve the right to accept or reject any and/or all items specified in the bid proposal and further reserves the right to waive any minor technicalities in the preparation of these bidding documents.

Dated this 3rd day of January, 2012.

City of Elko
City Council

BY: _____
Ryan Limberg, Utilities Director

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